



Minutes

1. Ms Houston will continue to refine the PTECH school video.
2. PTECH video will be used to recruit more work based learning internship. will start setting up monthly meetings with the school.
3. PTECH video will also include current work based clients Microsoft and Sharp.
4. Greg from Sharp is finalizing a work tour for all PTAA Campus students in March.
5. Richland College will finalize second semester courses form all students.
6. Ms Minyard will work with Ms Jones and Ms Sumrow to finalize courses for sophomore students.
7. Microsoft is setting up mentor and resume writing classes for all students.

Posted By: _Shubham Pandey_____

Date: _09/21/18_____